



CHAITANYA ENGINEERING COLLEGE  
Approved by AICTE, New Delhi, Affiliated to JNTU, Kakinada  
Chaitanya Valley, Kommadi, Madhurawada, Visakhapatnam-48

## POLICY DOCUMENT

### **FINANCIAL SUPPORT TO ATTEND FDPS / RESEARCH WORKS / CONFERENCES / WORKSHOPS / SEMINARS / PUBLICATIONS**

#### **INTRODUCTION:**

The Policy of CHAITANYA ENGINEERING COLLEGE is to provide financial assistance to teaching staff to conduct research in the college, attend FDPs / research work/conferences/workshops/seminars/publications in the field of Engineering at the state, national, and international levels, and obtain professional membership in the relevant fields. It aims to raise faculty standards by expanding facilities and research skills and also by providing a place for them to share their knowledge, experience, and research with the rest of the world.

#### **OBJECTIVE:**

- To impart a research tendency to faculty members and to improve their research skills.
- To improve the educational qualifications of the Faculty
- To provide a safe environment for teachers to share their knowledge and thoughts.
- To interact with eminent academicians and scientists from research institutions to improve teachers' in-depth knowledge of subjects
- To make it easier for the faculty to interact with the rest of the world.

#### **ELIGIBILITY:**

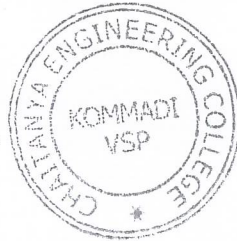
- The institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDPS / research works/seminars/workshops/conferences/courses etc

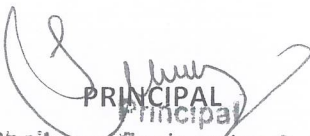
#### **PROCEDURE OF APPLYING FOR THE SCHEME:**

- Teachers who wish to receive financial assistance for attending FDPs / Research works / Conferences / Workshops / Seminars/ Memberships should obtain permission from the principal and submit it to the principal/office along with the necessary documents such as registration receipt, participation/ presentation certificate / professional membership certificate as soon as they report to the institution

APPROVAL PROCEDURE:

- The College Management and the Principal are informed of these efforts for research. The Dean of R&D and the accountant must receive certificates of attendance for FDPs/Research work/Conferences/Workshops/Seminars/Publications.
- With the authorization of the principal, the college accountant may release the funds after receiving the relevant documents.
- Teachers will be given a registration fee and Travel expenses to attend FDPs, research projects, conferences, workshops, and seminars.



  
PRINCIPAL  
Chaitanya Engineering College  
Kommadi VISAKHAPATNAM-530 048